

GROUP TRIPS

GUIDELINES FOR EXCURSIONS OUTSIDE QATAR

YEAR

SEPTEMBER 2010 - JUNE 2012

1. Draft-program for whole year to be advised to members in June of each year
2. Each holiday-period to have two alternatives – East & West, North & South.
3. Proposed minimum package-costs to be available three months in advance
4. Prices will fluctuate according to number of travellers – quotations on minimum numbers
5. Passport / Visa / Vaccination requirements to be provided but not guaranteed to be correct
6. FOREX / monetary details to be provided for each country BNGTBC
7. Flights will be economy class with reputable airlines
8. Direct flights will be given preference over cheaper transit flights
9. Trips to be from Friday to following Saturday – 9 days, 8 nights
10. Internal land-travel by mini-bus / coach / train
11. Trips usually include registered/qualified drivers and r/q English-speaking guides
12. Trips open to QNHG members, their families and guests
13. QNHG members, their families and guests travel at their own risk
14. Children may be included in any trip, always at parent's own discretion & responsibility
15. Definition of "Children", those UNDER the age of 12 year, at date of departure
16. Children's rates for flights and accommodation (triple-occupancy) to be available
17. Single / Double / Triple-occupancy accommodation rates to be available
18. Accommodation to be 3-4 stars, pensions or back-packers (India – at least 4-stars)
19. Rates will usually include Bed & Breakfast, occasionally plus local table d'hôte
20. Other meals for own account, e.g. packed lunches for wadi-bashing
21. Luggage restrictions: "Carry your own"=20kgs / 158cms, Carry-On =7 kgs / 115cm, & handbag
22. Level of medical fitness to be indicated for each trip, e.g. for castles, Roman Ruins
23. Weather indications to be provided with min/max temp
24. Modesty-guidelines and Cultural Considerations will be given for each area
25. Suggested clothing list for each trip with list of activities, e.g. swimming in Dead Sea

GENERAL PASSPORT & VISA INFORMATION

1. Qatari Residents Permits MUST have at least 6-months validity - for returning travellers.
2. Passports MUST have at least 6-months validity for visa applications
3. Passports MUST have blank pages for visa applications
4. Children should have their own passports, not travel on a parent's passport
5. Temporary Travel-Documents are not acceptable for international travel & visa-applications
6. Passport and Visa Fees are over-and-above tour costs
7. The Schengen Visa for Europe includes most EU countries
8. Schengen Visas are valid for 6 months, may be Multiple-Entry and cost E60.00

QNHG – FOREIGN TOURS CHECKLIST

SAMPLE !!!!!

To be completed BEFORE departure from DOH

To be retained by nominated Tour Group Leader, on tour

	TO BE COMPLETED BY AGENT – all passengers
	<i>Example</i>
DESTINATION	<i>Jordan</i>
DEPARTURE PERIOD	<i>1st Eid, 2010</i>
DEPARTURE DATE - from DOH	<i>Friday, 10 September 2010</i>
RETURN DATE - to DOH	<i>Saturday, 18 September 2010</i>
VISA REQUIREMENTS	<i>Jordanian</i>
VISA FEES	<i>JD60.00 = QR300</i>
AIRLINE	<i>Qatar Air</i>
LUGGAGE RESTRICTIONS	<i>20 kgs + 7kgs + handbag or briefcase</i>
FOREX	<i>1 Jordanian dinar=Qr5.00 & international credit cards</i>
VACCINATIONS REQUIRED	<i>Nil</i>
LEVEL OF FITNESS	<i>Medium- for Roman ruins & castles High - rock-climbing in Wadi Rum</i>
WEATHER	<i>Cooler than Qatar = 20-35C</i>
MODESTY GUIDELINES	<i>Islamic</i>
CULTURAL CONSIDARATONS	<i>Middle East Remove hats in places of worship</i>
SPECIAL CLOTHING	<i>Swimwear for Dead Sea</i>
	AGENT TO BE ADVISED – by traveller
SINGLE / DOUBLE / TRIPLE ROOM	<i>Triple occupancy, with parents</i>
DOUBLE BED / TWIN BEDS / SOFA BED	<i>Sofa-bed</i>
DIET RESTRICTIONS	<i>None</i>
	TO BE COMPLETED - by each traveller
FAMILY NAME – as per passport	<i>Mouse</i>
FIRST NAMES - as per passport	<i>Mickey</i>
NATIONALITY	<i>South African</i>
PASSPORT NUMBER	<i>9111 1234 5678</i>
PASSPORT EXPIRY DATE	<i>010117</i>
QATAR RESIDENCE PERMIT EXPIRY	<i>Visitors Visa - 010910</i>
FAMILY GROUP - on tour	<i>Three</i>
ADULT or CHILD (<12)	<i>Adult</i>
OTHER FAMILY MEMBERS - on tour	<i>Mother & father</i>
EMERGENCY CONTACT - not on tour	<i>Minnie Mouse</i>
RELATIONSHIP	<i>Sister</i>
CONTACT DETAILS	<i>UK - 0044-123-456-7891</i>
CONTACT DETAILS IN QATAR	<i>Company, person and mobile</i>
MEDICAL CONDITIONS	<i>Diabetic</i>
MEDICAL INSURANCE - company & number	<i>Smith & Co, Qatar 123-4567</i>